








ZOO ATLANTA BIRTHDAY PARTIES

Our Birthday Party Package Includes:





-  Rental of the Birthday Party Pavilion for 90 minutes
-  16 Zoo Admission Tickets (Adults or Children age 3 & above)
-  Guest Seating
-  Disposable Tablecloths, Plates, Cups & Napkins
-  Catering for 16 guests (Adults & Children age 3 and above)

\$400 plus tax

\$350 plus tax (Zoo Atlanta Members)

Additional guests (admission and meal): \$21.00 plus tax

Party Menu:

-  Pizza (pepperoni or cheese – 1 large slice per person)
-  Potato Chips
-  Fruit Punch
-  Double-Chocolate Brownie Delight or Assorted Cookies

Additional Entertainment Options:

All-Access Rides Wristband (Train, Carousel, Rock Climbing) \$5.00 each

Face Painters	\$200	Tattoo Artist	\$300
Caricaturist	\$350	Face Painting Clown	\$300
Kid's Craft Area	\$300	Animal Encounter	\$175

Additional Food Options:

Beverages (Coke, Diet Coke, Sprite, and Bottled Water)
Entire Pizzas
Cotton Candy
Popcorn
Snow Cones

More options are available! Ask our sales representatives for details
(404) 624-5650

BIRTHDAY PARTIES – ORDER FORM

Please fill out and fax or email as indicated below

Name of Party _____ Date of Party _____
Contact Person _____ Fax _____
Phone Number _____ Email _____
Address, City, Zip _____
Zoo Atlanta Member # (if applicable) _____

*Please note that member pricing is only applicable with a valid member number

TIME OF PARTY – First come first serve basis. Please circle a time.

A. 11:00am-12:30pm B. 1:15pm-2:45pm C. 3:30pm-5:00pm (*April to November only*)

TOTAL NUMBER OF GUESTS _____

PLEASE CHECK ONE OF THE FOLLOWING MENU OPTIONS:

The Pizza Party Package (Please check one box below)

Pepperoni

Cheese

PLEASE SELECT YOUR DESSERT:

Double-Chocolate Brownie

Assorted Cookies

ADDITIONAL FOOD AND BEVERAGES (*Indicate the Total # of items*)

BEVERAGES (\$2.00 EACH)

Coke _____

Diet Coke _____

Sprite _____

Fruit Punch _____

Bottled Water _____

FOOD ITEMS

Bag of Chips (\$1.00 each) _____

Cotton Candy (\$3.75 per person) _____

Fresh Baked Cookies (\$1.50 per person) _____

Extra Cheese Pizza (\$18.00) _____

Extra Pepperoni Pizza (\$19.50) _____

Popcorn (\$3.00 per person) _____

Pretzels (\$3.75 per person) _____

*Please note that these food and beverage options are in addition to the package you select.
They cannot be ordered in place of the package option.

ADDITIONAL ENTERTAINMENT OPTIONS (please circle)

Total # of ALL-ACCESS RIDES WRISTBANDS (\$5.00 each) _____

Face Painter

\$200

Tattoo Artist

\$300

Caricaturist

\$350

Face Painting Clown

\$300

Kid's Craft Area

\$300

Animal Encounter

\$175

Orders can be sent by fax **404-624-2819** or email to **specialevents@zoatlanta.org**. For questions, please call **404-624-5650**.

VISA, MASTER CARD and American Express accepted. A valid credit card must be on file for all birthday parties.



ZOO ATLANTA
(Culinary Sol)
BIRTHDAY PARTY EVENT CONTRACT
Please sign and send to the address or fax number indicated below

1. Reservation and Deposit:

Orders must be received by Culinary Sol a **minimum of one (1) month prior to the Date of the Party**. Once your order is received by Culinary Sol, you will be sent a catering invoice to sign and return within two (2) weeks. Culinary Sol requires a **50% non-refundable deposit of the TOTAL amount due** upon the signing of your catering invoice. The reservation will not be official until the signed invoice and 50% non-refundable deposit have been received.

All reservations require a **credit card on file**. The Culinary Sol Credit Card Transaction Authorization form must be completed, signed, and sent by fax to 404.627.2819 or mailed to the address below.

2. Final Payment and Guest Count:

Final payment and guest count are required at least **five (5) business days prior to the Date of the Party**. This guarantee can be increased prior to your event, but not decreased. All fees are based on the guarantee or the number of guests served, whichever is greater. If a guarantee is not provided within the five (5) business day period, the guest count on the original catering invoice will be used as the final guarantee. **Food services will not be rendered unless full payment is made five (5) business days prior to the Date of the Party.**

Mail payments to: Culinary Sol, 800 Cherokee Avenue, SE, Atlanta, GA 30315
Fax Number: 404.624.2819
Phone Number: 404.624.5650

3. Additional Guests (over party size of 16 people):

There are two (2) options for additional guests:

- a. \$21.00- admission to Zoo Atlanta and one (1) extra meal
- b. \$10.00- meal only (for Zoo Atlanta members only)

With the exception of Zoo Atlanta members, and children ages two (2) and under, all guests need a ticket to enter Zoo Atlanta. For guests added short of five (5) business days prior to the Date of the Party, admission tickets must be purchased at Zoo Atlanta's main gate at the full rate. Keep in mind the maximum capacity of the venue reserved for your party. Maximum capacity for the Birthday Party Pavilion is 50 guests.

4. Cancellation or Date Change:

Cancellation of your event will result in the forfeiture of your 50% deposit. In the event of SEVERE weather, your party may need to be rescheduled. Light rain and cold temperatures (over 42° Fahrenheit) are not considered severe weather, so please dress appropriately. Re-schedule dates are based on availability.

5. Parking:

Host and guests may park in the Cherokee Avenue parking lot (parking is FREE). Overflow parking is available in the Boulevard Drive parking lot. We recommend arriving early, because parking fills up quickly. There will be no parking spaces reserved.

6. Tickets and Wristbands:

The client is responsible for distributing tickets and wristbands to all guests. Tickets and wristbands can be mailed to the Client or picked up at Zoo Atlanta in advance. Tickets can also be picked up the day of the party from Zoo Atlanta's Will Call. We recommend that you designate a member of your party to greet guests and to hand out

tickets and wristbands at Zoo Atlanta's main gate. However, you may hire a ticket attendant from Zoo Atlanta at a rate of \$60.00. The client will not be reimbursed for unused tickets or wristbands.

7. Rides:

All rides and activities are subject to change or cancellation based on weather conditions. The schedule for rides and activities is subject to change without notice. A daily rides and activity schedule is available at Zoo Atlanta's main gate.

8. Setup/ Security:

Client will be responsible for transporting all party items/decorations to and from the party venue. **The Birthday Party Pavilion is located in the middle of Zoo grounds. Make sure to allow enough time to transport all of your birthday items/ decorations.** Make arrangements to secure your gifts and personal items during and following the party. Zoo Atlanta/ Culinary Sol are not responsible for lost or stolen items.

9. Clean Up:

The party venue will be reserved for your party for 1 ½ hours, **including clean up time.** At your party's conclusion, please place all trash in the receptacles provided for you. Failure to clean up will result in an additional clean up fee of \$100.00. A \$50.00 charge will be applied if your party runs over the scheduled time frame. An additional \$100.00 will be applied for each additional thirty (30) minutes.

10. Food Service:

Food service is scheduled to begin at the party start time. There will be no refund for left over food. **Due to local health regulations and the liability that Culinary Sol assumes, food or beverages may not be taken from Zoo grounds after it has been prepared and served.**

11. The following items are NOT permitted on the grounds of Zoo Atlanta:

Balloons, Confetti, Birdseed, Rice, Grills, Pets of any kind, Games involving throwing or striking objects (i.e. piñatas; pull string piñatas are allowed), Straws and Styrofoam products. **No Open Flames** of any kind are permitted on the grounds of Zoo Atlanta. Birthday candles will be permitted with approval from you Zoo Atlanta Special Events Representative.

12. Birthday Cake:

Zoo Atlanta/ Culinary Sol do not provide birthday cakes. The client may provide a birthday cake with the understanding that storage is not available on the grounds of Zoo Atlanta. **The client is responsible for providing all plates, napkins and serving utensils necessary for serving the birthday cake.**

13. Additional Zoo Atlanta Policies:

Zoo Atlanta is a living museum and an educational institution, and the need for protection of its treasures is of primary importance. Zoo Atlanta reserves the right to refuse use of its venues to any prospective lessee, for any reason deemed appropriate at the Zoo's sole discretion. Zoo Atlanta reserves the right to expel any person(s) who fail to observe Zoo policies. Violations may result in termination of the event.

In consideration of the use of the facilities of Atlanta-Fulton County Zoo, Inc. ("Zoo Atlanta"), the undersigned entity does hereby agree to indemnify, defend and hold harmless the Zoo and/or Culinary Sol, its officers, directors, trustees, members, agents and employees from and against any and all claims, obligations, demands, actions, damages, lawsuits, judgments, liabilities, losses, costs and expenses (including attorneys' fees) which may be made, suffered or incurred by any person or entity arising from, related to or in connection with the use of the facilities at the Zoo by the Client, its officers, directors, employees, agents or invitees during the Event or in any way arising from, related to or in connection with Client's breach of its obligations under this Agreement.

I have read and agree to abide by the Zoo Atlanta (Culinary Sol) Catering and Event Policies stated above.

EVENT CLIENT

_____ Authorized Signature

_____ Date

CULINARY SOL AT ZOO ATLANTA

_____ Authorized Signature

_____ Date



CREDIT CARD AUTHORIZATION FORM

We are delighted that you have selected us to host your event. Please provide all the information requested below as a form of payment for all event charges as outlined in your contract (Food & Beverage, AV, Miscellaneous, Service Charges and Taxes).

Cardholder Information

Name as it appears on the credit card: _____

Card type: Visa MC Amex Discover

Account type: Individual (personal credit card)
 Corporate | Company Name: _____

Credit Card Account Number: _____ Exp. date: _____

Card Verification Code (three digit code) _____ Purchase Order Number/Customer Code (if applicable) _____

Billing Address: _____

City, State and Zip: _____

Phone number: _____ Fax or alternate number: _____

E-mail Address: _____@_____

Please use this card for the following: (Please check one)

- 50% Deposit Only
- Payment in full
- Venue Rental Payment (Payment Amount: \$_____)
- This credit card is for guarantee only.*

Event Information

Name of Event: _____

Organization Name: _____

Phone Number: _____ Fax or alternate number: _____

Event Dates: _____

I certify that all information is complete and accurate. I hereby authorize **Culinary Sol** to collect payment for all authorized charges associated with this event by processing a charge to the credit card listed above. I certify that I am the authorized signer of the credit card listed above.

Cardholder name: (Printed)	_____		
Cardholder signature:	_____	Date:	_____

Please fax the completed form to **Culinary Sol** at 404-624-2819

* Please be advised: In the event that the client does not submit full payment at least five days in advance, the credit card on file will be charged.

