








ZOO ATLANTA BIRTHDAY PARTIES

Our Birthday Party Package Includes:

-  Rental of the Birthday Party Pavilion for 90 minutes
-  12 Zoo Admission Tickets (Adults or Children age 3 & above)
-  Guest Seating
-  Disposable Tablecloths, Plates, Cups & Napkins
-  Catering for 12 guests (Adults & Children age 3 and above)





\$375 plus tax

\$325 plus tax (Zoo Atlanta Members)

Additional guests (admission and meal): \$20.00 plus tax

Party Menu:

The Pizza Party Package

-  Pizza (pepperoni or cheese – 1 large slice per person)
-  Potato Chips
-  Fruit Punch
-  Double-Chocolate Brownie Delight or Assorted Cookies

ADDITIONAL ENTERTAINMENT OPTIONS

All-Access Rides Wristband (Train, Carousel, Rock Climbing) \$5.00 each

Face Painters	\$200	Tattoo Artist	\$300
Caricaturist	\$350	Face Painting Clown	\$300
Kid's Craft Area	\$300	Animal Encounter	\$175

ADDITIONAL FOOD OPTIONS

Beverages (Coke, Diet Coke, Sprite, and Bottled Water)

Entire Pizzas

Cotton Candy

Popcorn

More options are available! Ask our sales representatives for details (404) 624-5650.

* Birthday cakes are the only outside food allowed. However, Culinary Sol does not provide plates, serving utensils or forks so you must bring your own.

BIRTHDAY PARTIES – ORDER FORM

Please fill out and fax or email as indicated below

Name of Party _____ Date of Party _____
Contact Person _____ Fax _____
Phone Number _____ Email _____
Address, City, Zip _____
Zoo Atlanta Member # (if applicable) _____

*Please note that member pricing is only applicable with a valid member number

TIME OF PARTY – First come first serve basis. Please circle a time.

A. 11:00am-12:30pm B. 1:15pm-2:45pm C. 3:30pm-5:00pm (*April to November only*)

TOTAL NUMBER OF GUESTS (including Birthday Child & One Parent) _____

PLEASE CHECK ONE OF THE FOLLOWING MENU OPTIONS:

The Pizza Party Package (Please check one box below)
Pepperoni
Cheese

PLEASE SELECT YOUR DESSERT:

Double-Chocolate Brownie Assorted Cookies

ADDITIONAL FOOD AND BEVERAGES (Indicate the *Total # of items*)

BEVERAGES (\$2.00 EACH)

Coke _____
Diet Coke _____
Sprite _____
Fruit Punch _____
Bottled Water (\$3.00 each) _____

FOOD ITEMS

Bag of Chips (\$1.00 each) _____
Cotton Candy (\$3.00 per person) _____
Fresh Baked Cookies (\$1.50 per person) _____
Extra Cheese Pizza (\$18.00) _____
Extra Pepperoni Pizza (\$19.50) _____

*Please note that these food and beverage options are in addition to the package you select. They cannot be ordered in place of the package option.

ADDITIONAL ENTERTAINMENT OPTIONS (please circle)

Total # of ALL-ACCESS RIDES WRISTBANDS (\$5.00 each) _____

Face Painter	\$200	Tattoo Artist	\$300
Caricaturist	\$350	Face Painting Clown	\$300
Kid's Craft Area	\$300	Animal Encounter	\$175

Orders can be sent by fax **404-624-2819** or email to **specialevents@zooatlanta.org**. For questions, please call **404-624-5650**.

VISA, MASTER CARD and American Express accepted. A valid credit card must be on file for all birthday parties.



ZOO ATLANTA BIRTHDAY PARTIES POLICIES AND PROCEDURES

Please sign and send to address or fax number indicated below

Reservation and Deposit:

Orders must be received by Culinary Sol a **minimum one (1) month prior to Date of Party**. Once your order is received by Culinary Sol, you will be sent a confirmation and the catering & event invoice. Culinary Sol requires a **50% non-refundable deposit of total amount due** upon the signing of this contract.

All reservations require a credit card on file. The Culinary Sol Birthday Party Credit Card Transaction Authorization form must be completed, signed and sent by fax to 404-624-2819 or mailed to the address below.

Final Payment & Guests Count:

Final payment and guests count are required **at least seven (7) days** prior to the date of the party. Please note that our office is open Monday through Friday 9am – 5pm. This guarantee can be increased prior to your event, but not decreased. **A 20% service charge will apply to any increases made less than seven (7) days prior to the party**. All fees are based on the guarantee or the number of guests served, whichever is greater. If the guarantee is not given, the guest count on the original contractual agreement will be used as the final guarantee. **Food Services will not be rendered unless full payment is made (7) days prior to Date of Party.**

Payments may be mailed to: Culinary Sol, 800 Cherokee Avenue SE, Atlanta, GA 30315

Additional Guests (over party size of 12 people):

There are 2 options for additional guests:

1. \$20.00 - admission to Zoo Atlanta and (1) extra meal
2. \$10.00 – meal only (for Zoo members only)

With the exception of Zoo Atlanta members, **ALL** guests need a ticket to enter the Zoo. **For guests added less than seven (7) days prior to Date of Party, admission tickets must be purchased at the full rate of \$18.99**. Keep in mind the maximum capacity of the venue reserved for your party. Maximum capacity for the Birthday Party Pavilion is 50 guests.

Cancellation or Date Change:

Cancellation of your event will result in the forfeit of your deposit. In the event of SEVERE weather, your party may need to be rescheduled. Rain and cold temperatures are not considered severe weather, so please dress appropriately. Re-schedule dates are based on availability. The decision to cancel or postpone the party must be made at least three (3) hours prior to the event start.

Parking:

Host and guests may park in the Cherokee Avenue Parking lot (parking is FREE). We recommend arriving early, because parking fills up quickly. There will be no parking spaces reserved. Please allow ample time to park and get to the venue. Party times will not be extended if you arrive after the scheduled start.

Tickets and Wristbands:

The Party Host is responsible for handing tickets and wristbands to all guests. Tickets and wristbands can be mailed to the host in advance, picked-up at the Zoo in advance, or picked-up the day of the party. We recommend having someone at Zoo Atlanta's main gate to greet guests and handout tickets and wristbands. You can ask someone from your party to be a ticket attendant, or you can add a Zoo Atlanta ticket attendant for \$30. **Note: We do not refund for unused tickets and wristbands.**

I have read and agree to abide by the Zoo Atlanta Birthday Party Policies stated above.

X _____
Signature

Print Name

Date



ZOO ATLANTA BIRTHDAY PARTIES POLICIES AND PROCEDURES (CONTINUED)

Please sign and send to address or fax number indicated below

Rides: All rides and activities are weather and staff permitting. The schedule for rides and activities is subject to change without notice. A daily rides and activity schedule is available at Zoo main gate. **We do not refund for unused ride wristbands.**

Setup/Security:

Party host and assistants are welcome to arrive thirty (30) minutes prior to Party start time to decorate. Host and assistants will need their tickets to enter the Zoo. Host will be responsible for transporting all party items/decorations to the party venue. **Please note that the Birthday Party Pavilion is located in the middle of Zoo grounds. Make sure to allow enough time to carry all your birthday items/decorations.** Make arrangements to secure your gifts and birthday party personal items during and following the party. Zoo Atlanta/Culinary Sol is not responsible for lost or stolen items left unattended in the party venue.

Clean-up:

The party pavilion will be reserved for your party for 90 minutes, **including clean-up time.** At your party's conclusion, please place all trash in the receptacles provided for you. Failure to clean up or remove party decorations in an additional clean-up fee of \$100.00. There is a \$50.00 charge each (30) minutes if parties exceed the 90 minute time frame. This charge will begin after your party is scheduled to end. Please keep in mind that other parties may be scheduled right after your party at the following times: 1:15pm-2:45pm or 3:30pm-5:00pm. Before or after your party, you are welcome to enjoy the day at the Zoo.

Food service:

Food will be served at 11am, 1:15pm, or 3:30pm with **no exceptions.** There will be no refund for left over food. Due to local health regulations and the liability that Culinary Sol assumes, food or beverages may not be taken from Zoo grounds after it has been prepared and served. Please note that there will be a \$500 outside catering fee if **ANY** additional food or beverages are brought in to the party. The **only** exception to this rule is the birthday cake with prior approval from Culinary Sol. Please note that Culinary Sol does not provide plates, serving utensils or forks for birthday cakes.

The following items are not permitted on Zoo grounds:

Balloons, Confetti, Birdseeds, Rice, Grills, Pets of any kind, Games involving throwing or striking objects, Straws and Styrofoam products. These items may cause harm to the animals. No **Open Flames** of any kind (including birthday candles) are permitted on Zoo grounds.

Additional Zoo Atlanta Policies:

Zoo Atlanta is a living museum and an educational institution, and the need for protection of its treasures is of primary importance. Zoo Atlanta reserves the right to refuse use of its venues to any prospective lessee, for any reason deemed appropriate at the Zoo's sole discretion. Zoo Atlanta reserves the right to expel any person(s) who fail to observe Zoo policies. Violations may result in termination of the event.

In consideration of the use of the facilities of Atlanta-Fulton County Zoo, Inc. ("Zoo Atlanta"), the undersigned entity does hereby agree to indemnify and save and hold harmless Zoo Atlanta and Culinary Sol, its directors, officers, employees and agents from all claims, loss, damages, actions and expenses, including expenses of the defense thereof including attorney's fees, incurred or arising from any act or failure to act on the part of the undersigned, its officers, directors, employees, agents or invitees, resulting from the undersigned entity's use of the facilities which are the subject of this Agreement.

I have read and agree to abide by the Zoo Atlanta Catering and Event Policies stated above.

X _____
Signature

Print Name

Date

